

# Honor Council Orientation 2020

## Module 4



# Strategies for Avoiding a Violation

- Ask questions! Talk to your professor or reach out to Honor Council Officers (found at [honor.rice.edu](http://honor.rice.edu))
- Use resources! Check citation guides (e.g. MLA, APA etc.)
- Read the Honor Code policy!
- Don't rush or get flustered! Take the worse grade or talk to the professor to see about an extension, if it's possible.

# Strategies for Avoiding a Violation

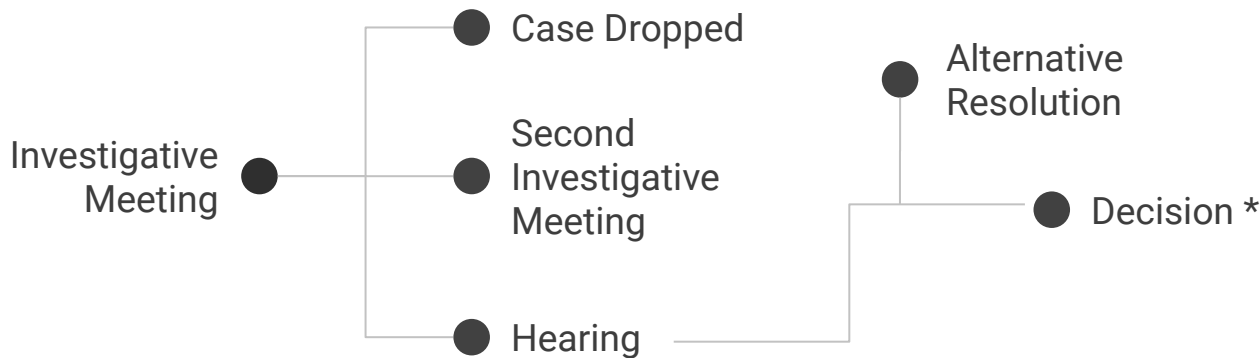
- Even if ideas are used but not ‘paraphrased’ from an author, they must still be attributed.
- Facts and ideas not considered “common knowledge” must be cited explicitly.
- When collaborating on an unpledged assignment, discuss your strategies verbally rather than looking directly at one another’s work

# Notification of an Accusation

4.

If you are accused of an honor code violation, you will be notified through an email by the Honor Council. The steps in the process will be detailed in that notification email, and you will be assigned an Ombudsman who will act as your procedural guide.

# Procedural Overview

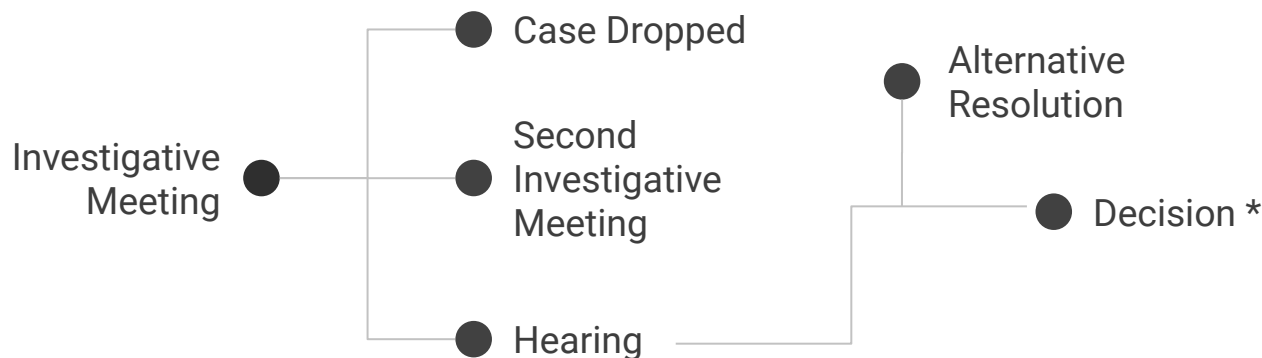


\* If a student would like to contest a decision, there is an appeals process

**Investigative Meeting:** A meeting to determine whether or not enough evidence is available to decide at a hearing if a violation has or has not occurred

**Alternative Resolution:** An opportunity for students without a previous violation to, if they knowingly committed a violation, accept responsibility and receive a reduced penalty

# Procedural Overview



\* If a student would like to contest a decision, there is an appeals process

**Hearing:** A meeting where evidence and testimony is presented before a panel of Council Members, and the Council determines whether the accused student(s) are “not in violation” or “in violation”

**Appeals:** A process by which students found “in violation” can contest the Council’s decision by appealing to a faculty panel or to the University President

# Consensus Penalty Structure

The Honor Council bases its penalties on the Consensus Penalty Structure, agreed upon by the Council and members of the Rice Community at a yearly “CPS” meeting.

For further information about the CPS, visit <http://honor.rice.edu/consensus-penalty-structure/>

Assignment Weight	Penalty	Alternative Resolution Penalty
40%+ of the course grade	F in the course and 2 semester suspension	F in the course
30-40% of the course grade	F in the course and 1 semester suspension	F in the course
20-30% of the course grade	F in the course	3 letter grade reduction
10-20% of the course grade	3 letter grade reduction	2 letter grade reduction
5-10% of the course grade	2 letter grade reduction	1 letter grade reduction
under 5% of the course grade	1 letter grade reduction	Letter of Reprimand

# Honor Council Resources

Honor Council Website: <http://honor.rice.edu/>

Honor System Handbook:

<http://honor.rice.edu/honor-system-handbook/>

Handbook page includes the Honor Council's constitution, bylaws, procedures; a page with definitions of academic fraud; and a page **detailing how to acknowledge sources used in your work.**

Purdue University Online Writing Lab (OWL):

<https://owl.english.purdue.edu/>



# Questions or Concerns?

4.

If you have any questions or concerns after completing these modules, please do not hesitate to contact the Council by emailing [honor@rice.edu](mailto:honor@rice.edu)

**Welcome to Rice!**



Module 4 Complete